# Meeting Brief 15.03:

* It was decided that Google slides would be used to post everyone’s paper prototype, with additional slides to enable feedback on the models. The accumulated positive and negative feedback would then be utilised to concoct a final minimum viable product with all features deemed essential/important by the team, while omitting any features the team decided against due to lack of time, relevancy to the projects aims, or skill.
* Flat hierarchical roles were given, with every category (backend, frontend etc.) having a primary and secondary role for members. This was decided to allow everyone to contribute to all fields of the project, while allowing for a seamless flow of ideas between departments.
* The calendar was set to be an md calendar on GitHub for simplicity of use. For similar reasons, progress documentation was set to be done in word documents for easy access.
* Product owner was decided to be Ercan Kilic, it was touched upon that this includes the duty of structuring and recording meetings.
* Further considerations included the discussion of Key dates and Milestones, to be set or considered in the next meeting, and ensuring that prototype voting and user feedback was progressing steadily.
* Considerations and arguments for what the minimum product should be defined by had started, to guide the focal points of consideration for setting a MVP.
* Attendance: Everyone present